

VOICE OF DEMOCRACY AND PATRIOT'S PEN SCHOLARS APP

For Post and District Level



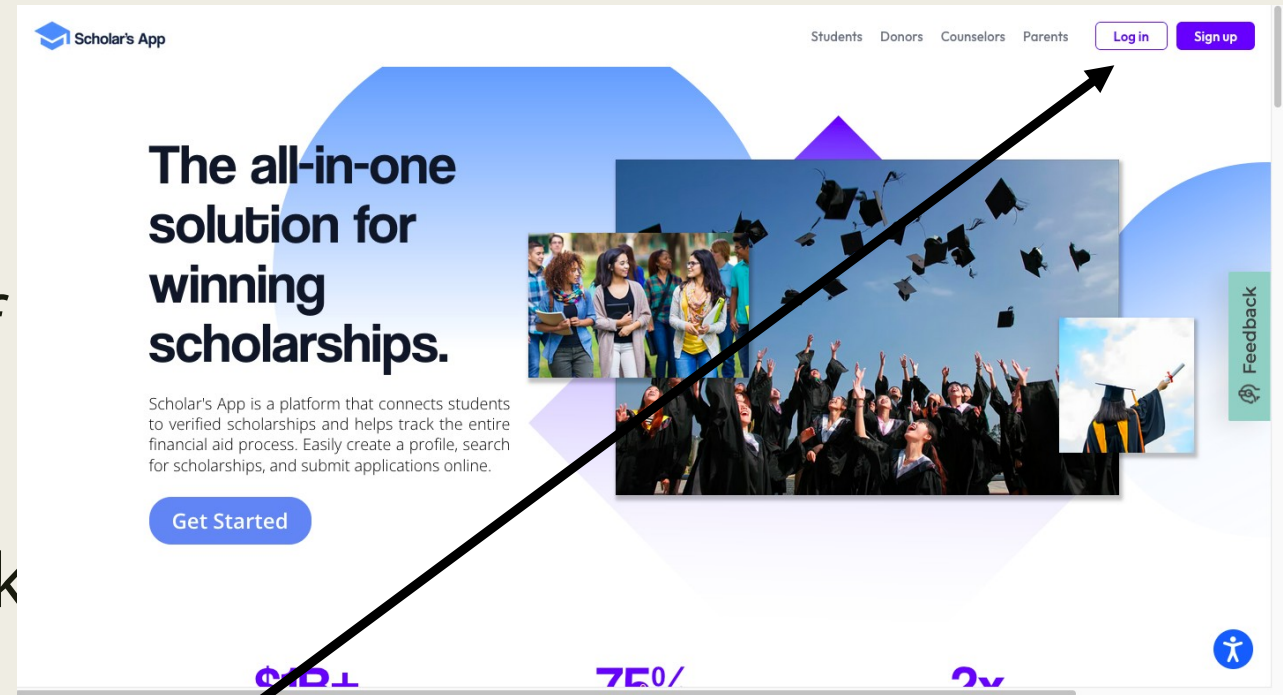
Created By: Department of Illinois District 7 Commander
David Long 5/16/25

Getting a Login

- Voice of Democracy/ Patriot's Pen Post Chairperson need to provide following items to their District VOD/PP Chairperson:
 - *Full name*
 - *Email address*
- The District Chairperson will then send this information to Scholars App (General Support: hello@scholarsapp.com or Technical Support: support@scholarsapp.com) in order to have the individual added as a Chairperson.
- District VOD/PP Chairperson will also be responsible for submitting their name and email address to the Department VOD/PP Chairpersons respectfully and sending a cc to the Department Quartermaster at vfwil@vfwil.org
- Email will be sent from the Scholars App website
 - *Will be sent once the District Chairperson has received post Chairperson's information. Periodically check "Spam" folder*

Logging In

- Check in your “Spam” folder if you have not received your email
 - *Reach out to your District Chairperson if you still have not received them*
- Open the email and click on the link to set up your Scholars App profile **OR** go to scholarsapp.com



Log in

Email

Password

☒ Remember me

[Forgot password?](#)

Log in

Don't have an account? [Sign up](#)

[California Privacy Policy](#)

Bypass Password Login

(Repeat this process every time you want to log in using this bypass.)

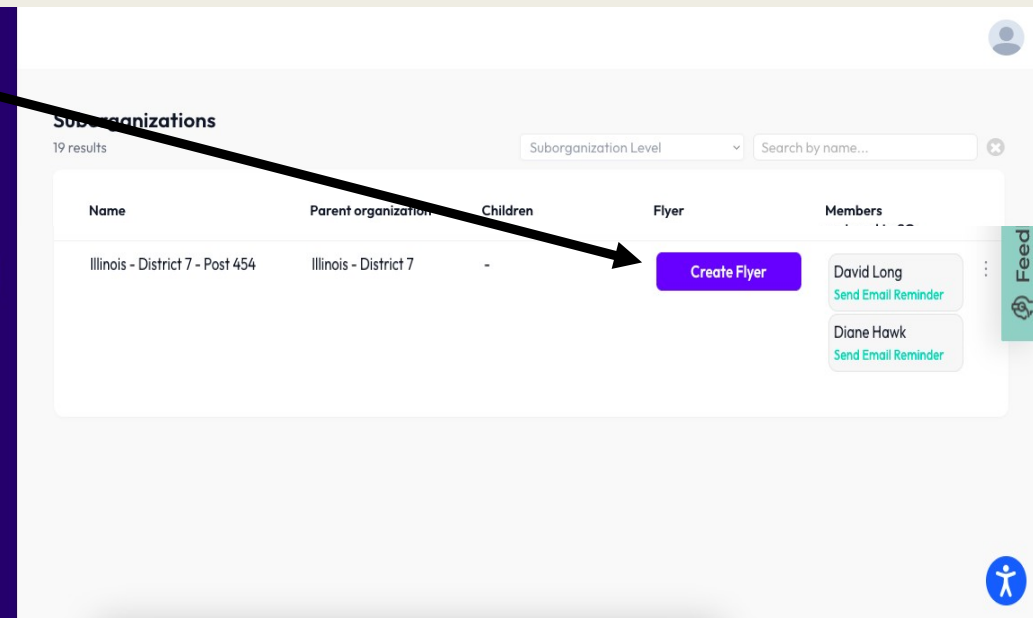
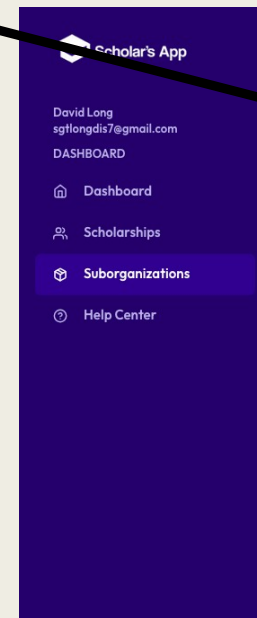
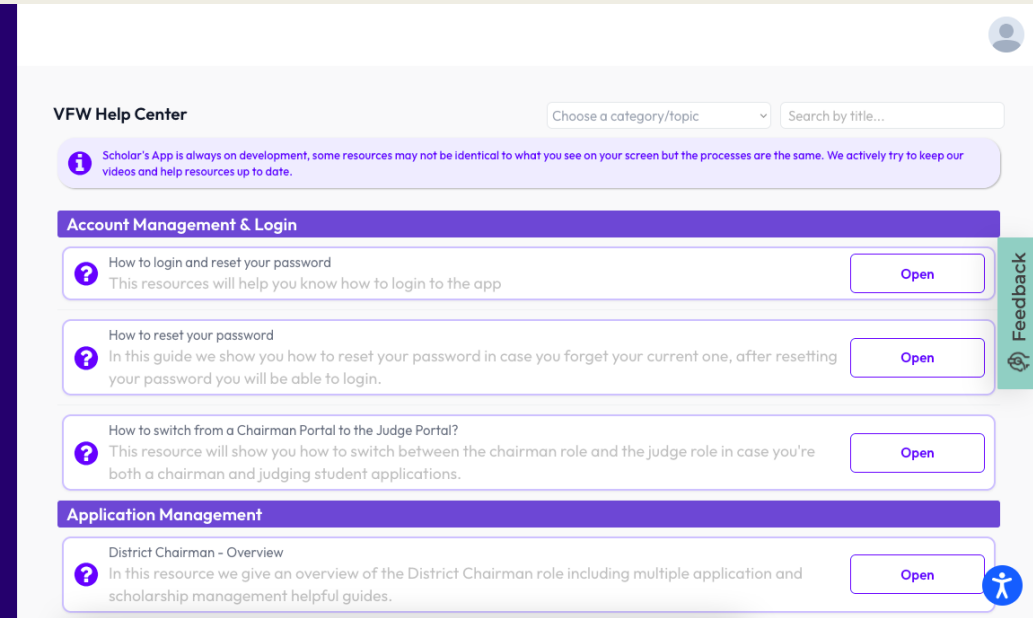
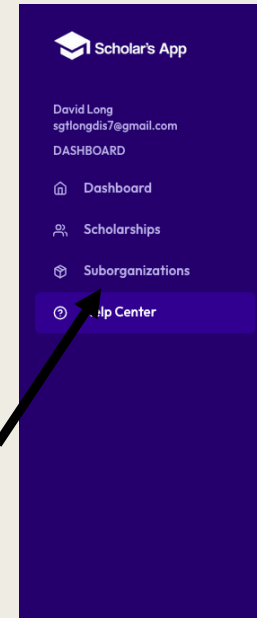
Password-Less Login

Type in your
credentials

Select "Log In"

Post Flyers

- Select “Suborganizations” on the left side of the page
- Click on “Post Flyers” to download and print
 - *Both Voice of Democracy and Patriot’s Pen will be on the **SAME** flyer*
- Distribute to local schools and businesses.



Scholarships Tab

- On the lefthand side of the screen, click on “Scholarship” tab.
- You will be able to view your department, district, and post.

– **Ex//: *ILLINOIS - DISTRICT 7 - Post 454***

The screenshot displays the Scholar's App interface. On the left is a dark purple sidebar with the 'Scholar's App' logo at the top. Below the logo, the user's name 'David Long' and email 'sgtlongdis7@gmail.com' are listed, followed by the word 'DASHBOARD'. The sidebar contains four menu items: 'Dashboard' (with a house icon), 'Scholarships' (with a group of people icon), 'Suborganizations' (with a cube icon), and 'Help Center' (with a question mark icon). An arrow points from the 'Scholarships' menu item to the main content area. The main content area has a white background. At the top right is a user profile icon. Below it are two dropdown menus: 'Scholarship Status' set to 'Accepting Applications' and 'Scholarship' set to 'Select a Scholarship from the list'. There is a red minus icon to the right of the second dropdown. Below these are four white boxes with rounded corners, each containing a large '0': 'APPLIED WITH DOCUMENTS', 'APPLIED WITHOUT DOCUMENTS', 'APPLICATIONS IN PROGRESS', and 'PAGE VIEWS'. To the right of these boxes is a green 'Feedback' button with a speech bubble icon. Below the boxes is a search bar with the placeholder text 'Search for checklist from other suborgs you have access to' and a 'Clear Filter' link. The main content area features a section titled 'Illinois - District 7 Checklist'. It contains three items, each with a purple square icon with a white number: 1. 'Confirm Post in District is participating' with the subtext 'Confirm with Post Chairman that their Post is participating in the contest' and a checkmark icon. 2. 'Confirm Post Chairman email and phone' with the subtext 'Establish and confirm contact with all Post Chairmans in the District' and a checkmark icon. 3. 'Confirm all Post's awarded Post Winners' with a checkmark icon. At the bottom right of the checklist is a blue circular icon with a white person silhouette.

Scholarships Tab *(continued)*

■ Selecting your post

- *Provides you access to Scholarship Information, Applicants, Judges, Judges Rounds and Awardees*

Scholar's App

David Long
sgtlongdis7@gmail.com
DASHBOARD

- Dashboard
- Scholarships**
- Suborganizations
- Help Center

VFW - Patriot's Pen - Illinois - District 7 - Post 454 Accepting Applications Open

Sub Organization: Illinois - District 7 - Post 454 Cycle: 3/12/25 - 11/01/25

0	0	0	0	0	0
Viewed	Qualified	In progress	Missing docs	Candidates	Awarded

VFW - Patriot's Pen - Illinois - District 7 - Post 5212 Accepting Applications Open

Sub Organization: Illinois - District 7 - Post 5212 Cycle: 3/12/25 - 11/01/25

0	0	0	0	0	0
Viewed	Qualified	In progress	Missing docs	Candidates	Awarded

VFW - Patriot's Pen - Illinois - District 7 - Post 5520 Accepting Applications Open

Sub Organization: Illinois - District 7 - Post 5520 Cycle: 3/12/25 - 11/01/25

0	0	0	0	0	0
Viewed	Qualified	In progress	Missing docs	Candidates	Awarded

Feedback

Applicants Tab

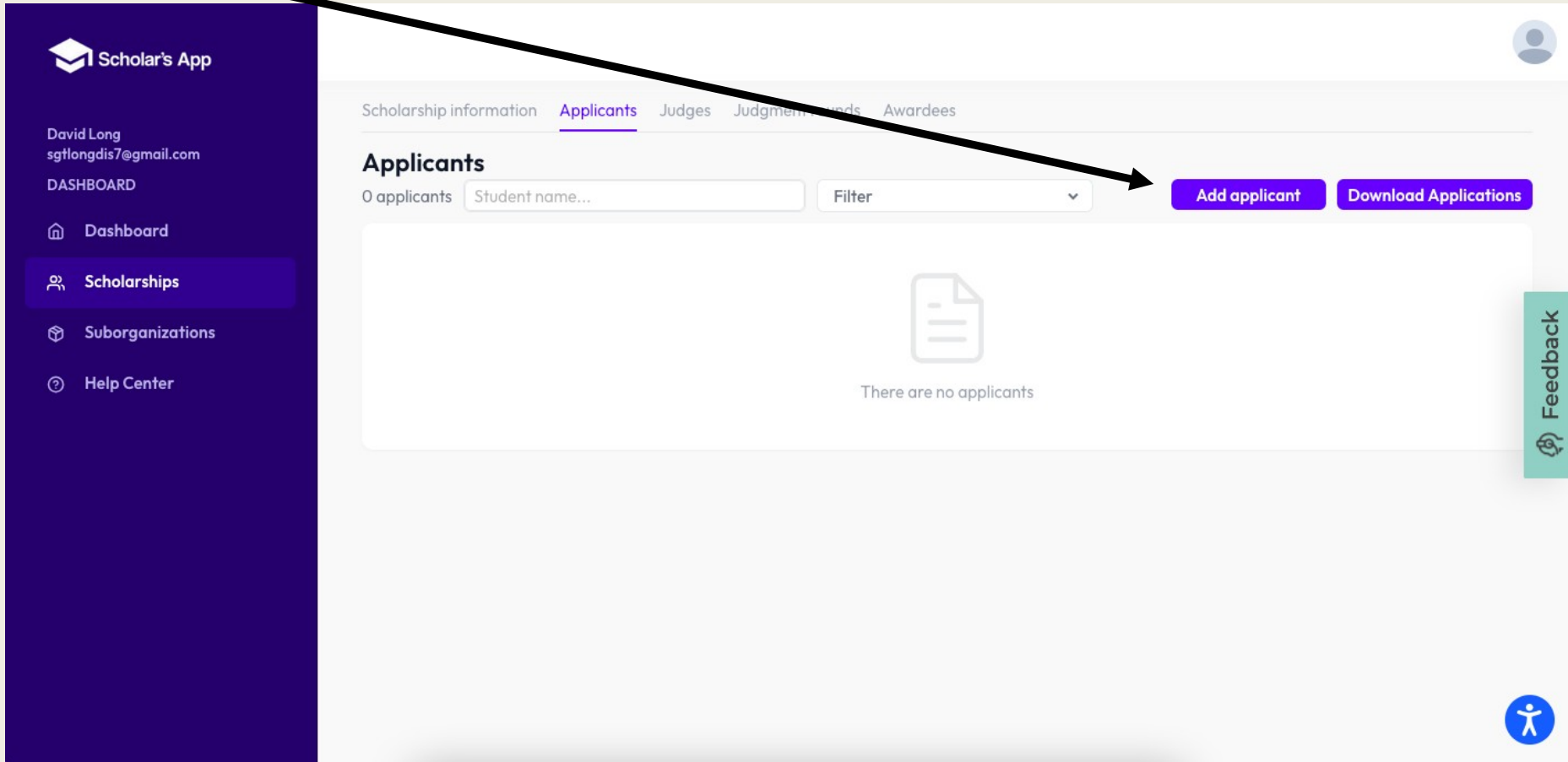
■ Click on "Applicants"

- *All Chairpersons need to be familiar with the rules and requirements under the Scholarship information tab!*
- *This will take you to all of the students who have entered the contest.*

The screenshot displays the Scholar's App interface. On the left is a dark purple sidebar with the 'Scholar's App' logo at the top. Below the logo, the user's name 'David Long' and email 'sgtlongdis7@gmail.com' are listed, followed by a 'DASHBOARD' section. The dashboard contains four menu items: 'Dashboard' (with a house icon), 'Scholarships' (with a person icon and highlighted in purple), 'Suborganizations' (with a building icon), and 'Help Center' (with a question mark icon). The main content area on the right has a light gray header with five tabs: 'Scholarship information' (underlined in purple), 'Applicants' (highlighted in light blue), 'Judges', 'Judgment rounds', and 'Awardees'. An arrow from the text 'Click on "Applicants"' points to the 'Applicants' tab. Below the tabs, the 'Scholarship information' section is visible, showing the 'Scholarship name' as 'VFW - Patriot's Pen - Illinois - District 7 - Post 454'. The 'Description' section contains a red warning: 'Please do not use your school email address as spam filters often classifies any emails from scholarsapp.com as spam. If applicants do not have their own personal email address, please use your parent/guardian's personal email address when creating an account but ensure you use your own first and last name.' Below this, a paragraph describes the nationwide VFW-sponsored youth essay competition. On the far right of the app interface, there is a vertical teal 'Feedback' button with a speech bubble icon and a blue circular icon with a person silhouette at the bottom.

Applicants Tab (*continued*)

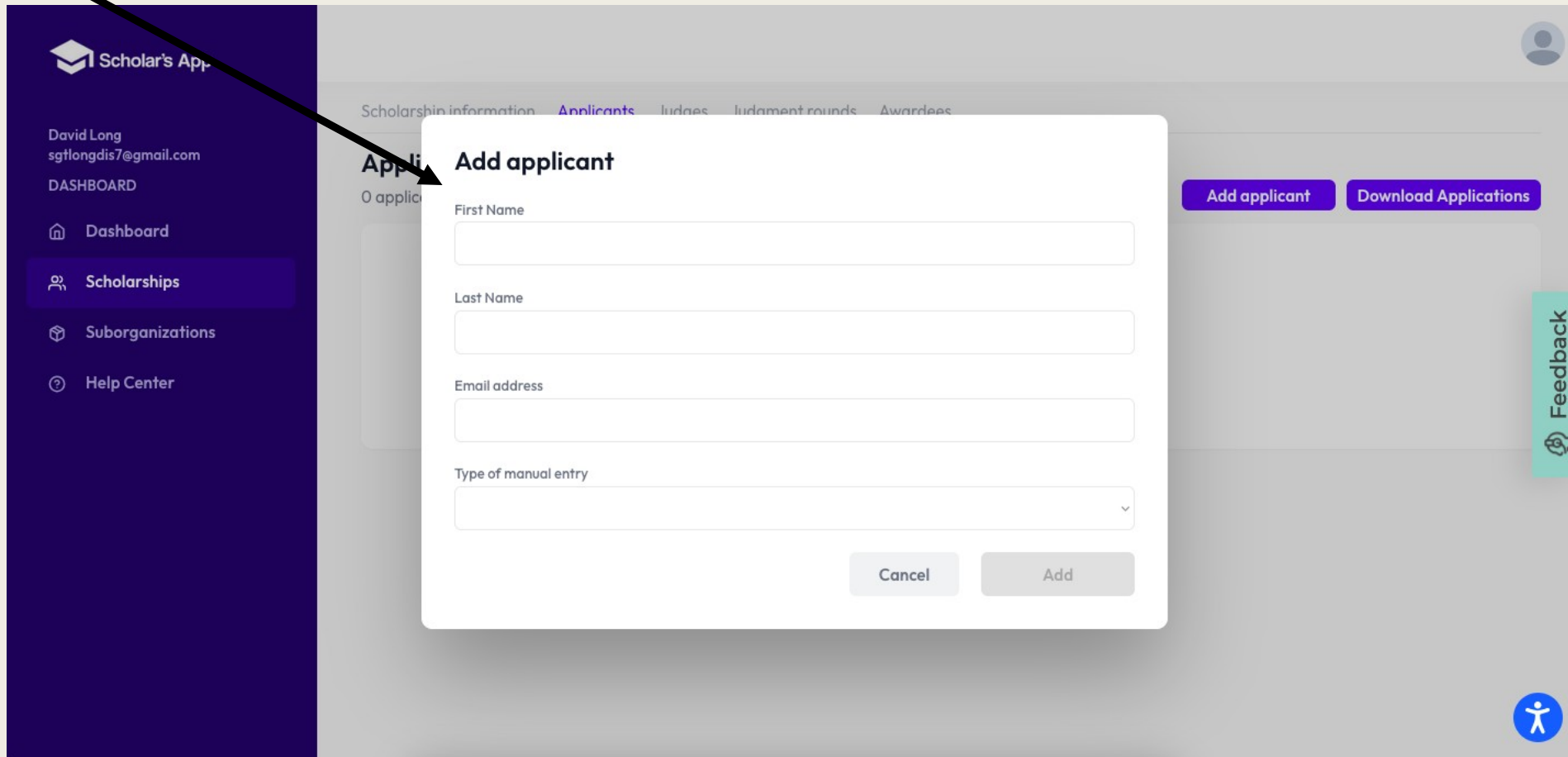
- If you need to add a student's application manually, select "Add Applicant"



The screenshot displays the Scholar's App interface. On the left is a dark purple sidebar with the 'Scholar's App' logo and user information for David Long (sgtlongdis7@gmail.com). The sidebar menu includes Dashboard, Scholarships (highlighted), Suborganizations, and Help Center. The main content area has a top navigation bar with tabs: Scholarship information, Applicants (selected), Judges, Judgment, Awards, and Awardees. Below the Applicants tab, the title 'Applicants' is followed by '0 applicants', a search input field labeled 'Student name...', a 'Filter' dropdown, and two buttons: 'Add applicant' and 'Download Applications'. The main area shows a message 'There are no applicants' with a document icon. A vertical 'Feedback' button is on the right, and a user profile icon is at the bottom right.

Applicants Tab (*continued*)

- A pop up will open and you will fill out the student's name and email address



The screenshot shows the 'Scholar's App' dashboard. On the left is a dark blue sidebar with the following menu items: 'Dashboard', 'Scholarships' (highlighted), 'Suborganizations', and 'Help Center'. The main content area has a header with 'Scholarship information', 'Applicants' (selected), 'Judges', 'Judgment rounds', and 'Awardees'. Below the header, there's a section titled 'Applicants' with '0 applicants' and two buttons: 'Add applicant' and 'Download Applications'. A white pop-up form titled 'Add applicant' is centered on the screen. It contains four input fields: 'First Name', 'Last Name', 'Email address', and 'Type of manual entry' (a dropdown menu). At the bottom of the pop-up are 'Cancel' and 'Add' buttons. A black arrow points from the text 'A pop up will open' to the 'Add applicant' button. On the right side of the dashboard, there is a vertical teal 'Feedback' button and a blue user icon at the bottom right.

Scholar's App

David Long
sgtlongdis7@gmail.com
DASHBOARD

Dashboard

Scholarships

Suborganizations

Help Center

Scholarship information Applicants Judges Judgment rounds Awardees

Applicants
0 applicants

Add applicant Download Applications

Add applicant

First Name

Last Name

Email address

Type of manual entry

Cancel Add

Feedback

Applicants Tab (*continued*)

- Click on “Type of Manual Entry” and select “Structured Files”
 - *it's the only option available*

The screenshot displays the 'Scholar's App' interface. On the left is a dark blue sidebar with the following menu items: 'Dashboard', 'Scholarships' (highlighted), 'Suborganizations', and 'Help Center'. The main content area shows the 'Applicants' tab selected. A modal form titled 'Add applicant' is open, containing the following fields: 'First Name' (John), 'Last Name' (Doe), 'Email address' (jdoe@awesome.com), and 'Type of manual entry'. The 'Type of manual entry' field is a dropdown menu with 'Structured files' selected and highlighted in purple. At the bottom of the modal are 'Cancel' and 'Add' buttons. In the background, there are buttons for 'Add applicant' and 'Download Applications', and a 'Feedback' button on the right side.

Applicants Tab (*continued*)

- Once finished, click on “add” and the student will populate in the applicant section.

The screenshot displays the Scholar's App interface. On the left is a dark blue sidebar with the following elements: a graduation cap icon and 'Scholar's App' text; user information 'David Long' and 'sgtlongdis7@gmail.com'; 'DASHBOARD' text; and four menu items: 'Dashboard' (house icon), 'Scholarships' (person icon, highlighted), 'Suborganizations' (cube icon), and 'Help Center' (question mark icon). The main content area has a light gray background with a top navigation bar containing 'Scholarship information', 'Applicants' (highlighted), 'Judges', 'Judgment rounds', and 'Awardees'. Below this is a section titled 'Applicants' showing '0 applicants'. A white modal form titled 'Add applicant' is centered, containing four input fields: 'First Name' (with 'John'), 'Last Name' (with 'Doe'), 'Email address' (with 'jdoe@awesome.com'), and 'Type of manual entry' (a dropdown menu with 'Structured files' selected). At the bottom of the modal are 'Cancel' and 'Add' buttons. A black arrow points from the 'Add' button in the modal to the 'Add applicant' button in the background interface. On the right side of the background interface, there are two buttons: 'Add applicant' and 'Download Applications'. A vertical teal 'Feedback' button is on the far right, and a blue user icon is at the bottom right.

Applicants Tab (*continued*)

- Select “upload application” for the student and a pop up will show where you add the student’s application file, headshot, essay and/ or audio file.

The screenshot displays the Scholar's App interface. On the left is a dark purple sidebar with the logo 'Scholar's App' and user information: David Long, sgtlongdis7@gmail.com, and a DASHBOARD section with links to Dashboard, Scholarships (highlighted), Suborganizations, and Help Center. The main content area has a top navigation bar with tabs: Scholarship information, Applicants (selected), Judges, Judgment rounds, and Awardees. Below this is the 'Applicants' section, which includes a search bar for 'Student name...', a 'Filter' dropdown, and buttons for 'Add applicant' and 'Download Applications'. A table lists applicants with columns for 'Applicants', 'Application ID', 'Submitted', and 'Status'. The first entry is 'John Do' with Application ID '428750735662' and status 'App in Progress'. Below the table, a row of buttons is visible: 'Upload application' (highlighted with a black arrow), 'Download file(s)', 'Edit Uploaded Files', and 'Open Application'. A vertical 'Feedback' button is on the right side of the interface.

Applicants	Application ID	Submitted	Status
John Do	428750735662	-	App in Progress

Applicants Tab (*continued*)

- Select "Submit" once **ALL** items have been uploaded

The screenshot displays the 'Scholar's App' interface. On the left is a dark blue sidebar with the user's name 'David Long', email 'sgtlongdis7@gmail.com', and a 'DASHBOARD' section containing links for 'Dashboard', 'Scholarships' (highlighted), 'Suborganizations', and 'Help Center'. The main content area is light gray and shows the 'Applicants' tab. A white modal titled 'Upload application' is centered, with a close button (X) in the top right. The modal contains three input fields: 'Application file' with the value 'VOD%20PP%20Test%20Documents.pdf', 'Headshot' with 'Picture1.jpg', and 'Essay File' with 'VOD%20PP%20Test%20Documents.docx'. At the bottom of the modal are 'Cancel' and 'Submit' buttons. A black arrow points from the 'Submit' button in the modal to the 'Submit' text in the instruction above. The background interface includes a top right user profile icon, a top right status bar with 'Accepting Applications', and buttons for 'Add applicant' and 'Download Applications'. A vertical 'Feedback' button is on the right edge, and a user icon is in the bottom right corner.

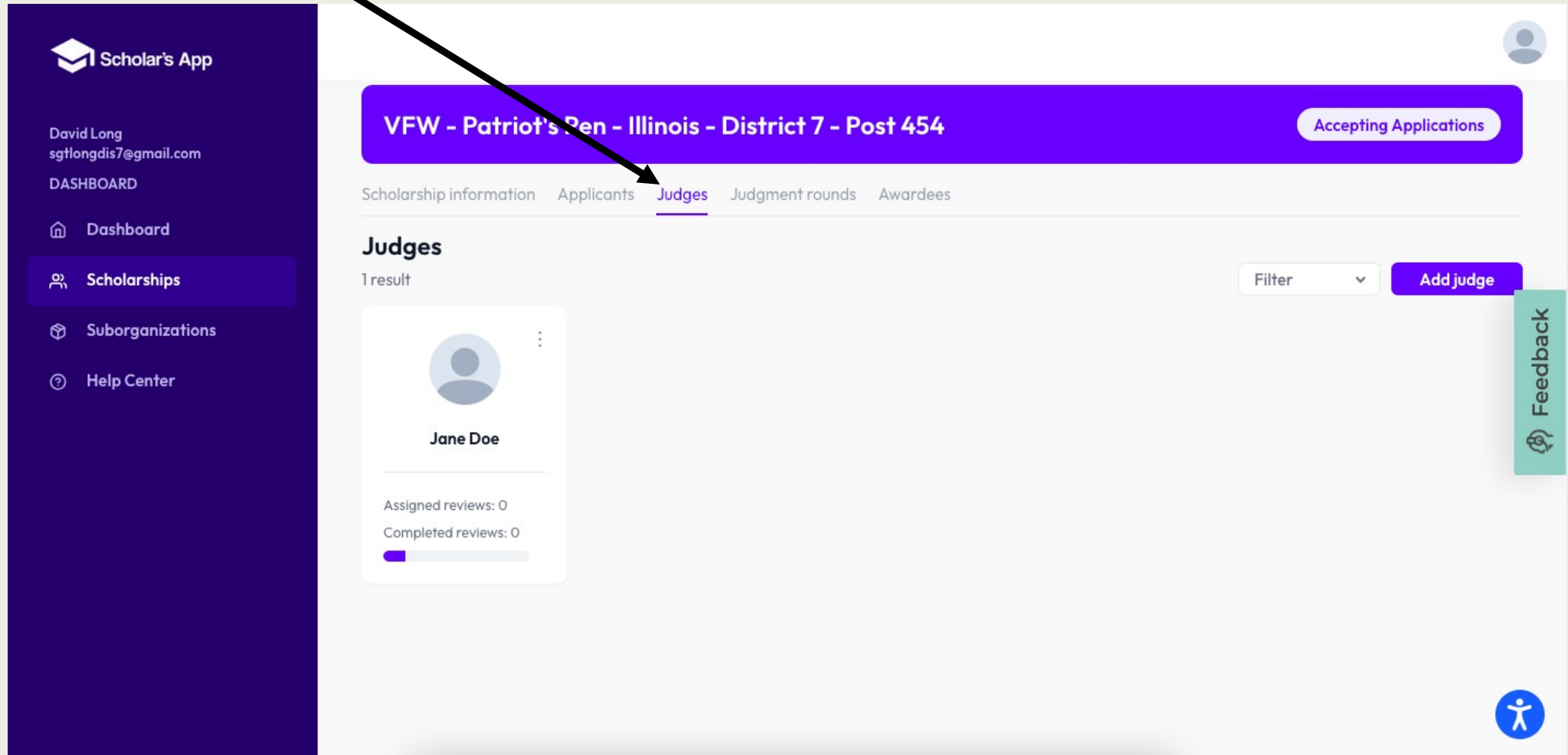
Applicants Tab

(DISTRICT LEVEL ONLY)

- All posts in your district need to advance their winners to the district for judging
- Select “Applicants Tab” to view all of the students
- If a post has not sent their winner electronically, you can add the post student winner manually
 - *see Applicants Tab slides for directions on how to complete*
 - *Ensure this applicant is submitted under the appropriate post*

Judges Tab

■ Select “Judges” tab to add your post judges



The screenshot displays the Scholar's App interface. On the left is a dark blue sidebar with the app's logo and navigation links: Dashboard, Scholarships (highlighted), Suborganizations, and Help Center. The main content area is white and shows the 'VFW - Patriot's Pen - Illinois - District 7 - Post 454' scholarship page. A purple banner at the top indicates 'Accepting Applications'. Below this, a navigation bar includes tabs for Scholarship information, Applicants, Judges (selected), Judgment rounds, and Awardees. The 'Judges' tab shows '1 result' and a list of judges. The first judge listed is Jane Doe, with 0 assigned reviews and 0 completed reviews. A progress bar is visible below the review counts. On the right side of the Judges section, there is a 'Filter' dropdown and an 'Add judge' button. A vertical 'Feedback' button is located on the far right edge of the interface.

Scholar's App

David Long
sgtlongdis7@gmail.com

DASHBOARD

- Dashboard
- Scholarships**
- Suborganizations
- Help Center

VFW - Patriot's Pen - Illinois - District 7 - Post 454

Accepting Applications

Scholarship information Applicants **Judges** Judgment rounds Awardees

Judges

1 result

Filter Add judge

Jane Doe

Assigned reviews: 0
Completed reviews: 0

Feedback

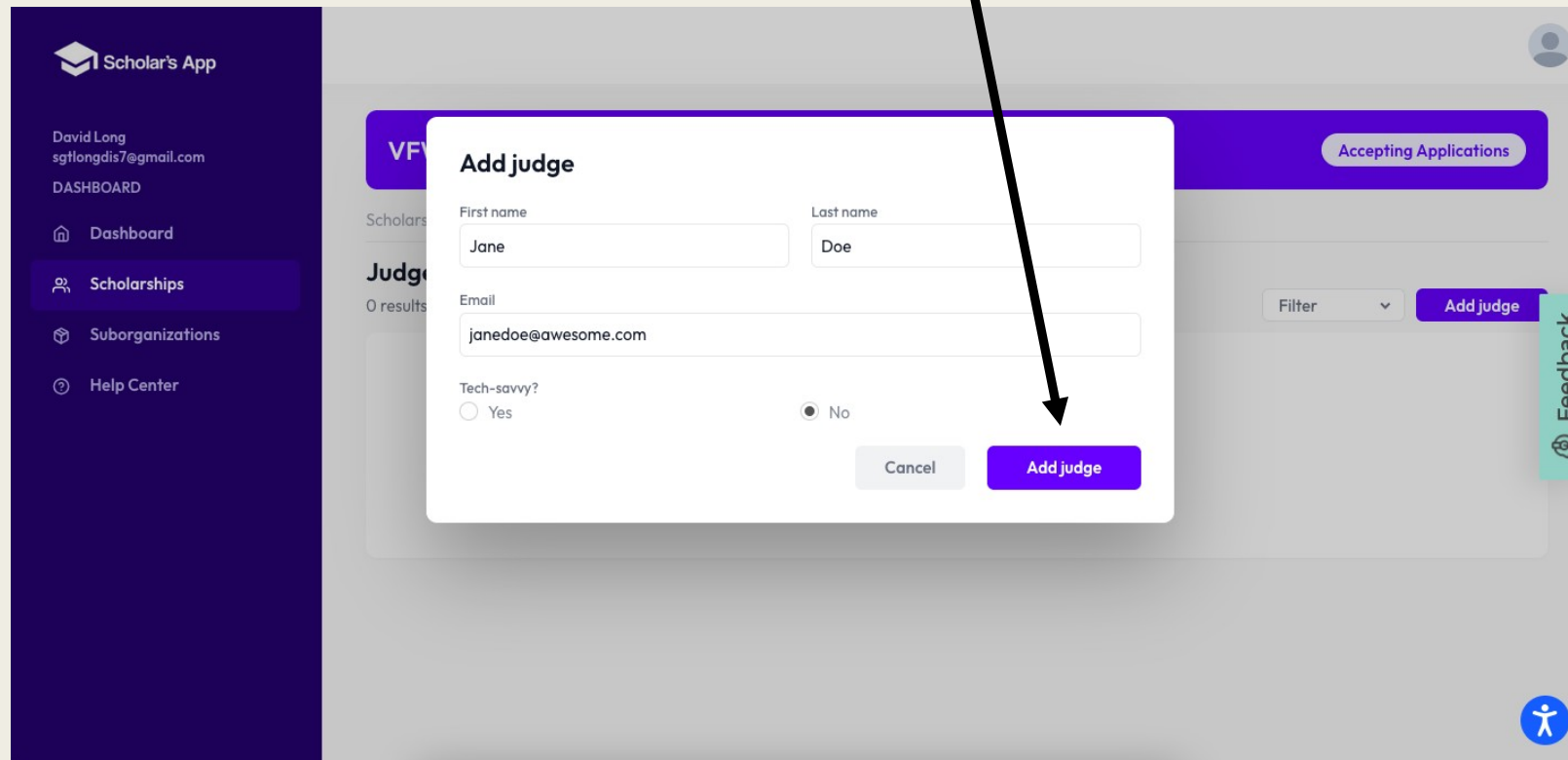
Judges Tab (*continued*)

■ Select "Add Judge"

The screenshot displays the Scholar's App interface. On the left is a dark blue sidebar with the 'Scholar's App' logo and user information for David Long (sgtlongdis7@gmail.com). The sidebar menu includes 'Dashboard', 'Scholarships' (highlighted), 'Suborganizations', and 'Help Center'. The main content area is white and shows the 'VFW - Patriot's Pen - Illinois - District 7 - Post 454' scholarship page, which is currently 'Accepting Applications'. A navigation bar at the top of the main area includes links for 'Scholarship information', 'Applicants', 'Judges' (selected), 'Judgment rounds', and 'Awardees'. Below this, the 'Judges' section shows '0 results' and an 'Add judge' button. A black arrow points from the text 'Select "Add Judge"' to this button. The main content area also features a large placeholder with a document icon and the text 'There are no reviews'. On the right side of the interface, there is a user profile icon at the top and a vertical 'Feedback' button at the bottom.

Judges Tab (*continued*)

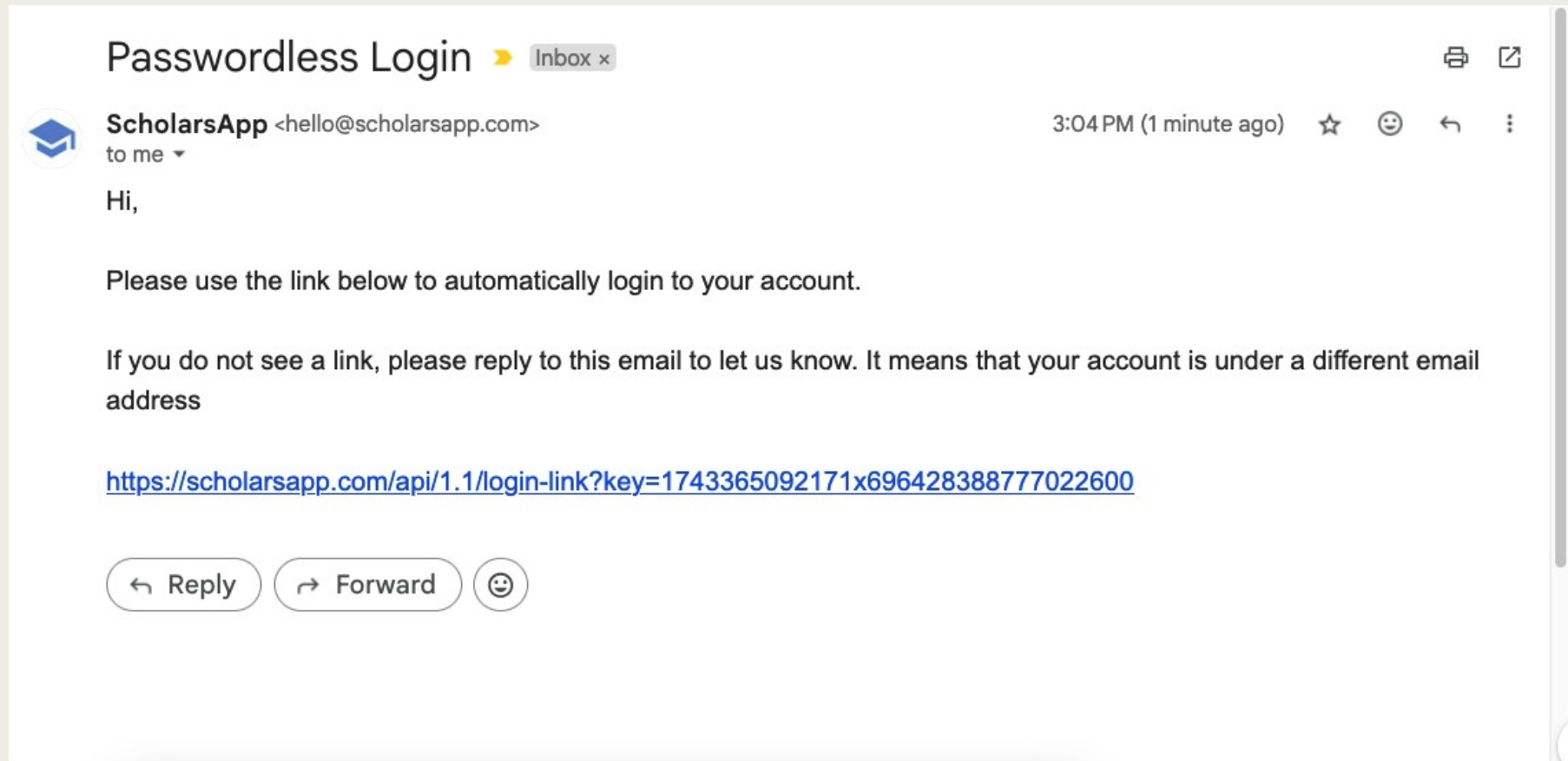
- A popup window will appear for you to add all relevant information for the judge
- Select “Add Judge” when completed



The screenshot displays the Scholar's App interface. On the left is a dark blue sidebar with the 'Scholar's App' logo and user information for David Long (sgtlongdis7@gmail.com). The sidebar menu includes Dashboard, Scholarships (highlighted), Suborganizations, and Help Center. The main content area shows a 'Judges' tab with a '0 results' message. A white 'Add judge' popup window is centered over the main area. The popup contains fields for 'First name' (Jane), 'Last name' (Doe), and 'Email' (janedoe@awesome.com). It also has a 'Tech-savvy?' section with radio buttons for 'Yes' and 'No' (selected). At the bottom of the popup are 'Cancel' and 'Add judge' buttons. A black arrow points from the 'Add Judge' button in the background to the 'Add judge' button in the popup. The background also features a 'Filter' dropdown, an 'Add judge' button, and a vertical 'Feedback' button on the right.

Judging Essay/ Audio Essay

- Judges will receive an email from Scholars App to create a login



Judgement Round

■ Click on “Judgement Round”

– *You will be able to view all of your applicants listed*

The screenshot displays the Scholar's App interface. On the left is a dark blue sidebar with the app logo and user information for David Long (sgtlongdis7@gmail.com). The sidebar menu includes Dashboard, Scholarships (highlighted), Suborganizations, and Help Center. The main content area is titled 'VFW - Patriot's Pen - Illinois - District 7 - Post 454' and indicates 'Accepting Applications'. A navigation bar shows 'Scholarship information', 'Applicants', 'Judges', 'Judgment rounds' (underlined), and 'Awardees'. Below this, a 'Round 1' tab is active. Three summary cards show: 1 # OF APPLICATIONS, 0% ASSIGNED APPLICATIONS, and 0% REVIEW COMPLETION. Further down, the REVIEW DEADLINE is 11/22/24 11:59 AM CST and the CRITERIA TYPE is Tally. At the bottom, an 'Applications' section shows 1 application with input fields for 'Student name...' and 'Reviewer name...', and buttons for 'Select top students', 'Bulk action', and 'Generate Report'. A vertical 'Feedback' button is on the right edge.

Judgement Round (*continued*)

- To assign **ALL** students at once, locate the “student” label at the top of the list and select the check box next to the “student” label

- To assign a **SINGLE**, select the check box next to their name

Scholar's App
David Long
sgtlongdis7@gmail.com
DASHBOARD

- Dashboard
- Scholarships**
- Suborganizations
- Help Center

Round 1

1
OF APPLICATIONS

0%
ASSIGNED APPLICATIONS

0%
REVIEW COMPLETION

REVIEW DEADLINE
11/22/24 11:59 AM CST

CRITERIA TYPE
Tally

Applications

1 applications

Student name... Reviewer name... [Select top students](#) [Bulk action](#) [Generate Report](#)

☐ Student	Assigned Judges	Judge Scoresheet	Total Avg. Score	Judgment status
☐ John Doe	No reviewers	Review scores	/ 100	Pending

[Feedback](#)

Judgement Round *(continued)*

- Once your students are selected, click on “Bulk Action”
- Select “Assign Judge”

Scholar's App
David Long
sgtlongdis7@gmail.com
DASHBOARD

Dashboard
Scholarships
Suborganizations
Help Center

REVIEW DEADLINE
11/22/24 11:59 AM CST

CRITERIA TYPE
Tally

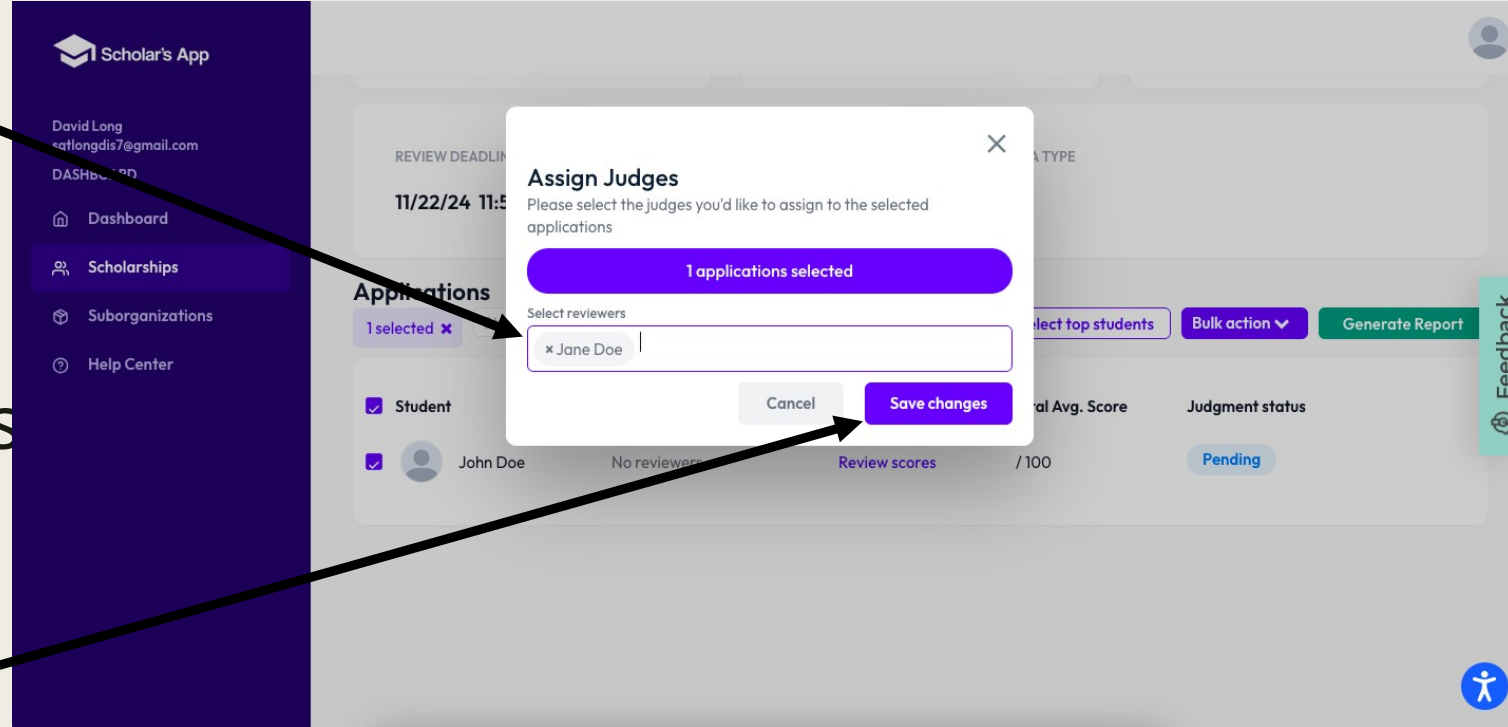
Applications
1 selected ✕ Student name... Reviewer name... Select top students Bulk action ▾ Generate Report Feedback

Student	Assigned Judges	Judge Scoresheet	Total Avg. Score
✓ John Doe	No reviewers	Review scores	/ 100

Assign Judges
Remove Judges
Decline application
Promote

Judgement Round (*continued*)

- In the popup window, click on "select reviewer"
- A dropdown will appear for you to select your judge(s)
- Select "save changes"

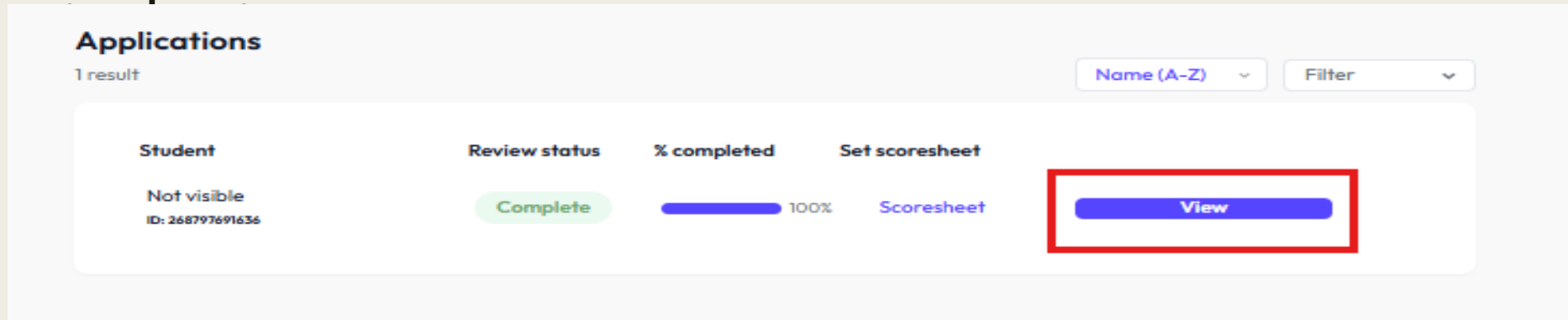


Judging Essay/ Audio Essay

- Once logged in, select **"VFW-Voice of Democracy – Illinois – your district – your post #"**
 - *All of the student applicants will be ID numbers*
 - *District and Post Chairperson will see students name*
- Select "Download Files" to download the student's application and essay and/ or audio files (for VOD students only)
- Read and/ or listen to the essay/ audio file

Judging Essay/ Audio Essay (*continued*)

- Select “Scoresheet”
- In the new window, provide scoring and additional comments for the student’s entry
- When finished, select “Save” to submit scoring
- If you need to go back and change a score simply click the **“View”** button next to the student you want to update, and you will be able to change the score for the



The screenshot displays the 'Applications' section of a software interface. At the top, it says 'Applications' and '1 result'. There are two dropdown menus: 'Name (A-Z)' and 'Filter'. Below this is a table with the following columns: 'Student', 'Review status', '% completed', and 'Set scoresheet'. The table contains one row for a student with the status 'Complete', 100% completion, and a 'Scoresheet' link. A blue 'View' button is located to the right of the 'Scoresheet' link and is highlighted with a red rectangle.

Student	Review status	% completed	Set scoresheet
Not visible ID: 268797691636	Complete	100%	Scoresheet View

Judging Guidelines: Voice of

VOD Judges' Rubric						
Category	0 pts	1-10 pts	11-20 pts	21-25 pts	26-30 pts	30-35 pts
Originality (35 pts possible)	Parts or the whole have been AI-generated or plagiarized.	Unoriginal. Re-phrases others' ideas or uses cliches without any creative applications.	A few original, creative thoughts but on the whole fails to be engaging.	Mostly original, creative thoughts that are generally engaging.	Content is original and creative that engage the reader throughout the essay.	Excellently developed with many aspects and ideas of the theme being addressed. Original content, original examples that are memorable and impactful. Captivates the audience and leaves a lasting, profound impression.
Content (30 pts possible)	Parts or the whole have been AI-generated or plagiarized.	Content is unrelated to the theme of the contest. Structure is disorganized and hard to follow.	Partially related to the theme of the contest. Structure lacks organization, focus, and clear argumentation.	Mostly related to the theme of the contest. There is some structure, but there are gaps in organization, focus, and argumentation.	The content is clearly in line with the contest theme. Good structure and organization is evident. The paper is mostly focused and most arguments are well-supported.	
Delivery (35 pts possible)	Parts or the whole have been AI-generated or plagiarized.	The speaker cannot be understood. Articulation is poor with poor pronunciation.	The speaker is difficult to understand. The speaker is monotone through much of the speech. The speaker is unengaging and pacing is poor.	The speaker can be understood most of the time, but vocal tone and pacing are inconsistent, and speaker's ability to engage the listener is uneven.	Clear speaking voice with generally good tone and pacing that complement the content of the speech and generally engage the listener.	Superior speaking voice with excellent tone and well-paced delivery that enlivens the content of the speech and consistently engages the listener.

Judging Guidelines: Patriots Pen

Patriot's Pen Judges' Rubric					
Category	0 pts	1-10 pts	11-20 pts	21-30 pts	31-35 pts
Theme Knowledge (30 pts possible)	Parts or whole have been AI-generated or plagiarized	Student does not demonstrate understanding of the theme. The theme is not clearly stated or the content is not evident of the theme.	Student demonstrates some understanding of the theme. The theme is stated and some of the content is evident of the theme.	Student demonstrates a high level of understanding of the theme. The theme is clearly stated and content consistently demonstrates evidence of understanding.	
Theme Development (35 pts possible)	Parts or whole have been AI-generated or plagiarized.	The theme of the essay shows little to no development throughout the essay. The student may have alluded to the theme but the essay lacks consistency in ideas.	The theme shows some development with a few aspects of the theme being addressed. Student leaves reader with some unanswered questions.	The theme shows good development with several aspects of the theme being addressed. Student conveys the theme with clarity.	The theme is excellently developed with many aspects and ideas of the theme being addressed. Student conveys theme with clarity and purpose.
Clarity of Ideas (35 pts possible)	Parts or whole have been AI-generated or plagiarized.	The student struggles to convey their ideas to the reader. The ideas are not cohesive or organized. The essay is confusing and hard-to-follow.	The student conveys some of their ideas to their reader. Some of the ideas are organized and cohesive, but parts of the essay were confusing or may have not connected to the rest of the essay.	The student conveys many ideas to their reader. Most ideas are organized and cohesive. The essay flows well and is easy to follow.	The student conveys all ideas to their reader in an organized and cohesive manner. The essay has excellent structure and flows exceptionally well and holds the attention of the reader throughout.

Promoting a Student

(completed by VOD/ PP Chairperson)

- Complete only when **ALL** judges have finished
 - *Post VOD/ PP Chairperson will need to ensure that all scores have been submitted for **EVERY** student*
 - *Ranking will be assigned automatically once all scoring has been submitted*

Promoting a Student (completed by VOD/ PP Chairperson)

- Select the box next to the student's name

The screenshot displays the 'Scholar's App' interface. On the left is a dark purple sidebar with the app logo and user information for David Long. The main content area is white and shows the 'Applications' section. At the top, there are two summary cards: 'REVIEW DEADLINE' (11/22/24 11:59 AM CST) and 'CRITERIA TYPE' (Tally). Below these are search filters and action buttons. The 'Applications' table lists student applications, with 'John Doe' highlighted. A context menu is open for John Doe, showing options like 'Assign Judges', 'Remove Judges', 'Decline application', and 'Promote'. A black arrow points from the text 'Select the box next to the student's name' to the selection checkbox in the first row of the table.

Scholar's App
David Long
sgtlongdis7@gmail.com
DASHBOARD

- Dashboard
- Scholarships**
- Suborganizations
- Help Center

Applications

1 selected x Student name... Reviewer name... **Select top students** **Bulk action** **Generate Report**

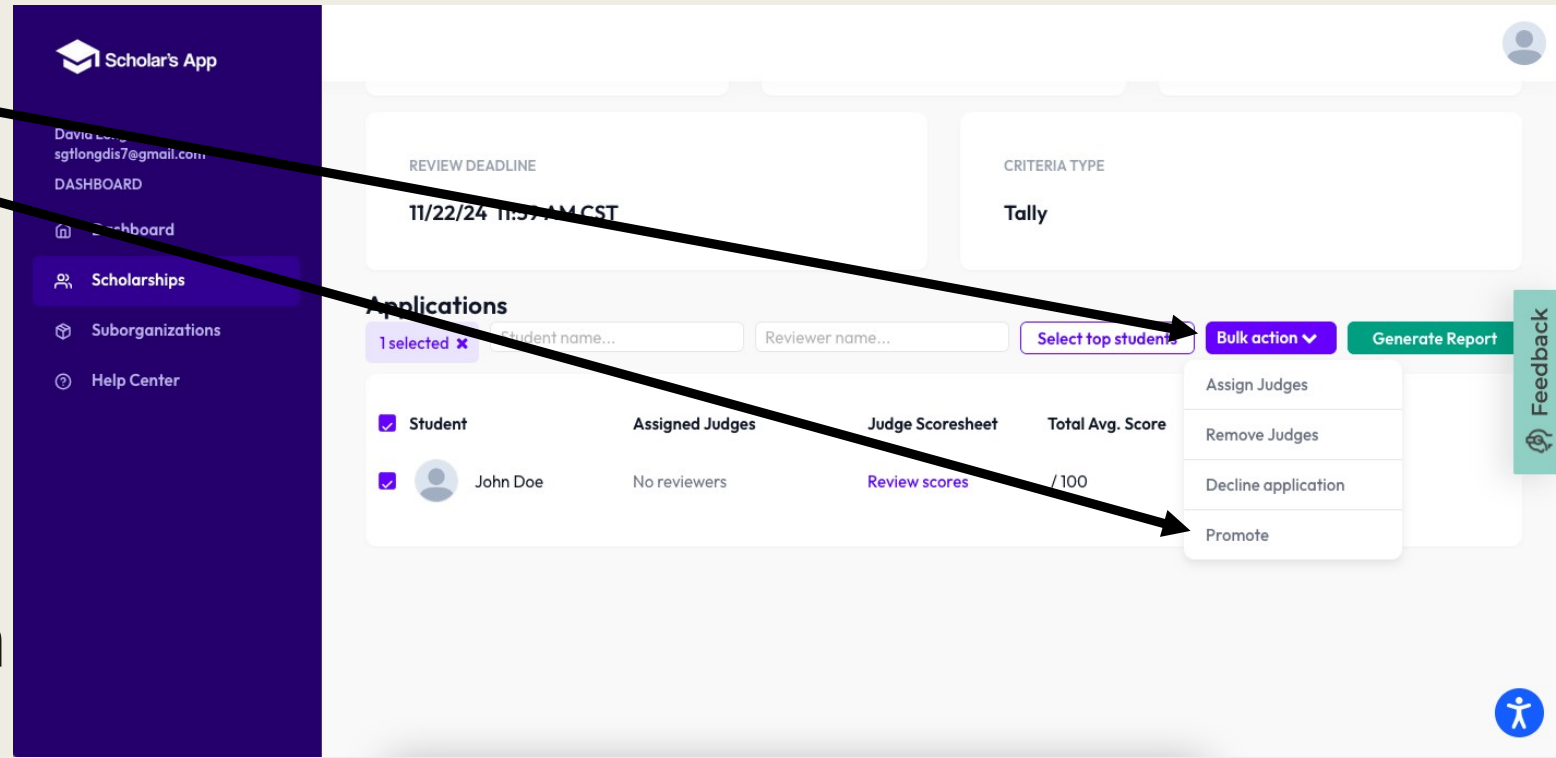
☒ Student	Assigned Judges	Judge Scoresheet	Total Avg. Score
☒ John Doe	No reviewers	Review scores	/ 100

- Assign Judges
- Remove Judges
- Decline application
- Promote

Feedback

Promoting a Student (completed by VOD/ PP Chairperson)

- Select “Bulk Action”
- Select “Promote”
 - A popup window will appear
- Fill out the promotion form and click “Submit”



Contact Information

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